

**DEPARTMENT OF HEALTH
Health Professions Quality Assurance Division
Board of Denture Technology
Meeting Minutes**

On September 7th, 2001 the Board of Denture Technology met at the Phoenix Inn, Olympia , WA. In accordance with the Open Public Meetings Act, notices were mailed to individuals requesting notification of meetings.

MEMBERS PRESENT

Val Charron, Chair
Michael Gillispie , Vice Chair
Janet Drake, Public Member
George Eckhardt
Eugene Choy, DDS
Lucy Phillips, Public Member

STAFF PRESENT

Gail Zimmerman, Executive Director
Kirby Putscher, Program Manager
Rob Darling, Administrative Assistant
Mark Brevard, Assistant Attorney General

1. CALL TO ORDER

The meeting was called to order at 9:01 a.m. by Chairman Val Charron.

1.1 Approval of Agenda

The agenda was approved as presented.

1.2 Approval of Minutes (October 28, 2000)

The minutes of the June 1, 2001 Board of Denture Technology meeting were approved without changes.

2. PROGRAM MANAGEMENT REPORT

2.1 2002 Legislative Proposals

Ms. Zimmerman gave an overview of the upcoming legislative activities in the 2002 session and gave an explanation of the changes that the Department of Health will be proposing to the Denturist Law. The board chose to have Val Charron and George Eckhardt serve as contacts for the board to the Department during the legislative process. A motion was made by Ms. Phillips to support the Departments proposed changes and seconded by Mr. Eckhardt. All board members voted in favor.

2.2 Department of Health Ethics Policy – 07.015

A copy of the Department of Health Ethics Policy – 07.015 was provided to the board for their information. Ms. Zimmerman discussed the policy and answered questions for the board.

2.3 Health Professions Quality Assurance Policy – B05-01 Pro Tem Members

A copy of the Health Professions Quality Assurance Policy – B05-01 Pro Tem Members, was provided to the board for their information and review.

2.4 Health Professions Quality Assurance Policy – D07.05 Case Disposition Guidelines

A copy of the Health Professions Quality Assurance Policy – D07.05 Case Disposition Guidelines was provided to the board for their review and information.

2.5 Office of Professional Standards Decision Review – Pilot

Ms. Zimmerman provided an overview of the Office of Professional Standards (OPS) Decision Review – Pilot to the board.

2.6 Public Knowledge Disciplinary Process Review Report

Ms. Zimmerman discussed the origin of the report and what steps the department will be taking to implement some of the suggestions.

2.7 Citizen Advocacy Center (CAC)– 2001 Annual Meeting

Information regarding the upcoming CAC meeting in Philadelphia was provided to the board. No board members were available to attend the meeting.

2.8 Other

Staff suggested rescheduling the November 2, 2001 Board of Denture Technology meeting to December 7th, 2001 to allow sufficient time for staff to conduct any informal reviews following the October 26th, 27th, and 28th Denturist exam. A motion was made, seconded, and unanimously approved to conduct the next board meeting on December 7, 2001 in the Sea-Tac area.

3. CONSENT AGENDA - *correspondence received or sent is for information only and will be discussed if a motion is made to place the specific item(s) on the regular business agenda*

3.1 Department of Health Sentinel (August 14, 2001)

Copies of the August 14, 2001 Department of Health Sentinel were provided to the board for their information.

4. CORRESPONDENCE – *correspondence received in the program office will be presented to the board for discussion and decision*

4.1 Overview of correspondence regarding the review of Denturist education program approval application process and procedures.

Ms. Zimmerman updated the board members regarding correspondence recently received in the program office regarding the Board of Denture Technology's process and procedure for recognition of Denturist educational institutions for the purpose of Denturist licensure by exam eligibility. A draft response was provided to the board for their review and approval. Mr. Brevard discussed the content of the response with the board. Following a lengthy discussion, a motion was made by Bruce Anderson and seconded by George Eckhardt to approve the letter as written. The board voted unanimously in favor of sending the letter as written. A finalized letter was provided to the Chair, Val Charron, for his signature.

Mr. Brevard and Ms. Zimmerman reiterated to the board members the appropriate manner in which third party contacts must be handled.

4.2 Issue: Denturist internships/externships prior to licensure.

Item was not discussed. Item will be added to an upcoming board meeting agenda.

CLOSED SESSION - 10:30 a.m.

5. EXECUTIVE SESSION

No executive session was conducted.

6. DENTURIST LICENSE APPLICATIONS

No applications were presented for the board's review.

7. DENTURIST EXAMINATION PREPARATION

The board prepared for the upcoming administration of the denturist examination.

OPEN SESSION –

8. OTHER BUSINESS

9. ADJOURNMENT

There being no further business before the board, the meeting was adjourned at 2:30 p.m.

Respectfully submitted,

Approved:

Rob Darling
Administrative Assistant

Val Charron, Chair
Board of Denture Technology